

# Monroe Elementary School District

11842 South Chestnut Avenue

Fresno, CA 93725

## MINUTES

June 13, 2023

1. Call to Order 5:31 PM

2. Attendance

	<u>Present</u>	<u>Absent</u>
Richard Cisneros-Clerk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Spate-Trustee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Steve Wells-Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shelley Manser-Superintendent	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tonja Griggs-CBO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Craig Bowden (via Zoom)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Flag Salute Shelley Manser

4. Approval of the Agenda for: June 13, 2023

By: Rich Cisneros  
Second: Steve Wells  
Vote: Yes: 2  
No: 0

5. Approval of the Minutes for: May 9, 2023

By: Steve Wells  
Second: Rich Cisneros  
Vote: Yes: 2  
No: 0

6. Trustees Presentation and Recognition

Board presentation and recognition is for the purpose of recognizing district staff, students, parents and community organizations for exemplary service on behalf of our students.

None

7. Trustees Communications

Board communications is provided for the purpose of sharing school related activities, school visitations, conferences attended or other pertinent information affecting the educational community of Monroe Elementary School District.

None

**8. Public Hearing and Comments**

**A. Public Hearing Relating to the Review of the LCAP and 2023-2024 Budget**

Pursuant to Education Code (EC) 52062(b)(1), school districts are required to hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed in the Local Control and Accountability Plan (LCAP). The public hearing shall be held at the same meeting as the public hearing for the Budget to be adopted as required by EC 42127(a)(1).

**9. Superintendent's Communication**

**A. Site Information**

- i. Enrollment update—169 on 6/9/2023 {164 on 6/3/2022}
- ii. Local Control Accountability Plan (LCAP) Review

**B. Business Information**

- i. Annual Budget Review/Statement of Reasons for Excess Reserves

**C. Area Information**

**D. SWTA Information**

**E. Other**

**10. Action Items**

**A. *May 2023 Payroll***

By: Rich Cisneros  
Second: Steve Wells  
Vote: Yes: 2  
No: 0

**B. *May 2023 Accounts Payable Board Report***

By: Rich Cisneros  
Second: Steve Wells  
Vote: Yes: 2  
No: 0

**C. *2023-24 Authorized Signature Permit***

By: Steve Wells  
Second: Rich Cisneros  
Vote: Yes: 2  
No: 0

**D. *2023-24 Mailing Permit***

By: Rich Cisneros  
Second: Steve Wells  
Vote: Yes: 2  
No: 0

**E. *2023-24 Authorization to Pick Up Accounts Payables***

By: Steve Wells  
Second: Rich Cisneros  
Vote: Yes: 2  
No: 0

**F. 2023-24 Authorization to Pick Up Payroll**

By: Steve Wells  
Second: Rich Cisneros  
Vote: Yes: 2  
No: 0

**G. 2023-24 Interfund Transfers Resolution—06132023-01**

By: Rich Cisneros  
Second: Steve Wells  
Vote: Yes: 2  
No: 0

**H. 2023-24 FCSS Digital Portal Contract**

By: Steve Wells  
Second: Rich Cisneros  
Vote: Yes: 2  
No: 0

**I. 2023-26 FCSS FRESH Expanded Learning Program Contract (MAP)**

By: Rich Cisneros  
Second: Steve Wells  
Vote: Yes: 2  
No: 0

**J. Mind Research contract for the 2023-24 school year**

By: Steve Wells  
Second: Rich Cisneros  
Vote: Yes: 2  
No: 0

**K. Read180 contract for the 2023-24 school year—DENIED**

By: Steve Wells  
Second: Rich Cisneros  
Vote: Yes: 2  
No: 0

**L. Interdistrict Transfer for Stacey Gil to attend Pacific Union Elementary**

By: Rich Cisneros  
Second: Steve Wells  
Vote: Yes: 2  
No: 0

**11. Closed Session**

Motion to move into Closed at 6:50 PM

By: Steve Wells  
Second: Rich Cisneros  
Vote: Yes: 2  
No: 0

**A. Closed Agenda**

The Governing Board will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Government Code Sections 3549.1, 54956.7 through 54957.7, and Education Code Section 35146.

*i. Public Employee Appointment/Employment/Release/Resignation/Retirement*

B. Closed Action (if applicable)

The Governing Board will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Government Code Sections 3549.1, 54956.7 through 54957.7, and Education Code Section 35146.

- i. *Public Employee Appointment/Employment/Release/Resignation/Retirement*

**In closed session, the board took the following actions:**

**1.A. Motion to accept the Appointment of Rocio Cervantes on a PIP**

By: Rich Cisneros

Second: Steve Wells

Vote: Yes: 2

No: 0

**1.B. Motion to accept the Appointment of Patricia Jacinto on a STSP**

By: Steve Wells

Second: Rich Cisneros

Vote: Yes: 2

No: 0

**1.C. Motion to accept the Appointment of Gabriel Robles on a STSP**

By: Rich Cisneros

Second: Steve Wells

Vote: Yes: 2

No: 0

Motion to move out of Closed at 8:41 PM

By: Rich Cisneros

Second: Steve Wells

Vote: Yes: 2

No: 0

**12. Adjourn**

Motion to adjourn at 8:42 PM

By: Steve Wells

Second: Rich Cisneros

Vote: Yes: 2

No: 0



Richard Cisneros-Clerk

6/20/23

Date

**Monroe Elementary School District**

**AGENDA ATTACHMENT  
Closed Session Agenda Description**

- X

1.     *Section 54957.7*  
Public Employee Appointment/Employment/Release/Resignation/Retirement

  - a. Rocio Cervantes; Kindergarten—PIP
  - b. Patricia Jacinto; TK—STSP
  - c. Gabriel Robles; 7<sup>th</sup> Grade—STSP
  
- \_\_\_\_\_

2.     *Section 54957*  
Public Employee Evaluation
  
- \_\_\_\_\_

3.     *Section 54957.6*  
Conference with Labor Negotiator

          Agency Negotiator\_\_\_\_\_

          Employee Organization\_\_\_\_\_
  
- \_\_\_\_\_

4.     *Section 54957.6*  
Agency Negotiator
  
- \_\_\_\_\_

5.     *Section 54957.6*  
Salaries and Benefits
  
- \_\_\_\_\_

6.     *Section 54956.9 Subdivision (a)*  
Conference with Legal Counsel - Existing Litigation

Name of Case\_\_\_\_\_
  
- \_\_\_\_\_

7.     *Section 54956.9*  
Conference with Legal Counsel/Anticipated Litigation
  
- \_\_\_\_\_

8.     *Section 35146*
  
- X

9.     *Other*