

**Monroe Elementary School District
Citizens' Bond Oversight Committee**

Measure D \$1 Million General Obligation Bonds

Applicant Packet

The Monroe Elementary School District Board of Trustees is establishing a Citizen's Bond Oversight Committee to review expenditures from construction activity associated with Measure D, which was approved by District voters on November 6 2018. The Committee will meet at least one time per year to hear a District staff report on bond fund expenditures, review the bond measure to ensure those expenditures were on voter-approved projects, and file one written report with its findings which will be posted online at the District's web site which is available to the public. The Board invites all interested community members to apply for service on the Bond Oversight Committee.

Who will be on the Committee?

The Bond Oversight Committee must have at least seven members. In addition to two members of the community at large, there must be at least one member from each of the following groups:

- One member who is active in a business organization representing the business community located within the school district.
- One member who is active in a senior citizen's organization.
- One member who is the parent or guardian of a child enrolled in the school district.
- One member who is the parent or guardian of a child enrolled in the school district and is active in a parent-teacher organization.
- One member who is active in a bona-fide taxpayer's organization.

The Bond Oversight Committee may not include any employee or official of the school district or any vendor, contractor, or consultant of the school district. Members must be at least 18 years old, and preference will be given to members who live within the geographic boundary of the District.

What will the Committee do?

The committee will be responsible for meeting at least one time per year, hearing a report from District staff on bond fund projects and spending, and making an annual report to the Board of Trustees and the community about bond expenditures. The Committee will exist until bond funds are fully spent.

How often will the Committee meet?

The Committee is required to meet at least one time per year, or more frequently as it deems necessary to fulfill its duty. It is estimated that the Committee will meet approximately 1-2 times per year. Specific meeting dates will be determined by the Committee, upon the advice of District staff based on the timing of bond issuance and construction phasing. Committee members will be appointed by the Board of Trustees to serve an initial two-year term. It is expected that the initial meeting will occur in the month of May 2019, which follows the first bond issuance.

How will the Committee be selected?

The Board of Trustees will select the Committee taking into account the applicant's professional and/or practical experience, the applicant's recognition in or contribution to his/her community, the diversity of experience on the Committee as a whole, and representation on the Committee from various communities within the district. The Board is expected to appoint the new members of the Committee by the end of May 14, 2019.

What else should the applicant know?

Under the provisions of Education Code Section 35233, a member of the Committee may not have any financial interests in any contracts made with the District during the member's term on the COC, which includes but is not limited to contracts for teaching including substitute teaching, or other contracts for services or goods provided to the District. This restriction applies to the applicant as well as the applicant's spouse. In order to ensure no conflicts of interests exist and ensure transparency of the Committee, members will be required to have on file with the District Form 700 (Statement of Economic Interests of the Fair Political Practices Commission).

All committee proceedings will be open to the public. All documents and reports received or published by the Committee will be a matter of public record, and will be made available on the District's web site.

The Board of Trustees will provide the Committee with administrative support and sufficient resources to publicize the committee reports on its web site.

Where is more information available?

Please call the Monroe Elementary School District at 559-834-2895 for additional information.

Monroe Elementary School District

Application for Bond Oversight Committee

The Board of Trustees of the Monroe Elementary School District is establishing a Citizens' Bond Oversight Committee to monitor school construction activities associated with Measure D.

Applicant's Name: _____

Home address: _____

City/State/ZIP: _____

Home Telephone: _____

Work Telephone: _____

Fax: _____

Email: _____

Proposition 39 requires that the Committee have at least one member representing each of five categories. Please check all that apply to you.

1. _____ I am active in a business organization representing the business community located within the _____ School District – Please specify:

2. _____ I am active in a senior citizen's organization – please specify:

3. _____ I am a parent or guardian of a child enrolled in the _____ School District.

4. _____ I am active in a parent-teacher organization and a parent or guardian of a child enrolled in _____ School District – please specify:

5. _____ I am Active in a bona fide taxpayer's organization. Please specify:

6. _____ I do not fit within the above categories. I am applying as a member of the Community at Large.

Please answer the following questions:

1. Are you an employee of the Monroe Elementary School District? YES NO
(Note: employees of the District are prohibited by law from being members of the Committee)

2. Are you a vender, contractor or consultant to the Monroe Elementary School District? YES NO
(Note: vendors, contractors and consultants to the District are prohibited by law from serving on the Committee)

3. Are you able to regularly attend meetings and complete a two year term as a member of the Committee and refrain from becoming an employee, vendor, contractor or consultant to the District? YES NO

4. Will you, to the best of your knowledge, be able to maintain qualification in the membership category previously checked? YES NO

This completed application must be received no later than 5:00 PM on _____, 20__ to:

Shelley Manser, Superintendent
MONROE ELEMENTARY SCHOOL DISTRICT
11842 S. Chestnut Avenue
Fresno, CA 93725