

Monroe Elementary School District

11842 South Chestnut Avenue

Fresno, CA 93725

MINUTES May 14, 2019

1. **Call to Order** 5:11 PM

2. **Attendance**

	<u>Present</u>	<u>Absent</u>
Richard Cisneros-Clerk	<input checked="" type="checkbox"/>	<input type="checkbox"/> (arrived at 6:00 PM)
Steve Spate-Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Wells-Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shelley Manser-Superintendent	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tonja Griggs-CBO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Danita Ramos—Dir. of Curr, Inst, Assess.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gricelda Jacobo—2 nd Grade Teacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Aimee Nelson—7 th Grade Teacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. **Flag Salute**

Led by Shelley Manser

4. **Approval of the Agenda for: May 14, 2019**

By: Steve Spate

Second: Steve Wells

Vote: Yes: 2

No: 0

5. **Approval of the Minutes for:**

April 9, 2019

By: Steve Wells

Second: Steve Spate

Vote: Yes: 2

No: 0

April 23, 2019

By: Steve Wells

Second: Steve Spate

Vote: Yes: 2

No: 0

6. Trustees Presentation and Recognition

Board presentation and recognition is for the purpose of recognizing district staff, students, parents and community organizations for exemplary service on behalf of our students.

None at this time.

7. Trustees Communications

Board communications is provided for the purpose of sharing school related activities, school visitations, conferences attended or other pertinent information affecting the educational community of Monroe Elementary School District.

None at this time.

8. Public Hearing and Comments

None at this time.

9. Superintendent's Communication

A. Business Information

- i. April 2019 Accounts Payable Board Report

Motion to move April 2019 Accounts Payable Board Report to Action Items.

By: Steve Spate

Second: Steve Wells

Vote: Yes: 3

No: 0

- ii. Cafeteria Audit Review

- iii. CEP renewal

B. Site Information

- i. Enrollment/ADA update 162/156.78 as of P2

- ii. Calendar of Events

- iii. Teacher Presentations—moved to beginning of meeting (5:14 PM) after Agenda Item 5 Approval of Minutes.

- iv. LCAP Review of Progress

- v. Safety update

- vi. Broken pipe/flooding/one day boil notice

C. Area Information

- i. Small district collaborative regarding CSBA policies June 4—6, 2019

D. SWTA Information

- i. May Board meeting information

E. Other

10. Action Items

A. *Ratify Lozano Smith Agreement for Legal Services*

Motion to ratify Lozano Smith Agreement for Legal Services

By: Steve Spate
Second: Rich Cisneros
Vote: Yes: 3
No: 0

B. *2019-20 School Psychologist Services Agreement with FCSS*

Motion to approve 2019-20 School Psychologist Services Agreement with FCSS

By: Rich Cisneros
Second: Steve Wells
Vote: Yes: 3
No: 0

C. *Appointment of members to the Citizens' Oversight Committee*

Motion to appoint members to the Citizens' Oversight Committee

By: Steve Wells
Second: Rich Cisneros
Vote: Yes: 3
No: 0

D. *Interdistrict transfer for Lilly Stodden to attend Monroe Elementary*

Motion to approve Interdistrict transfer for Lilly Stodden to attend Monroe Elementary

By: Steve Spate
Second: Steve Wells
Vote: Yes: 3
No: 0

E. *Interdistrict transfer for Xavier Cisneros to attend Pacific Union Elementary*

Motion to table Interdistrict transfer for Xavier Cisneros to attend Pacific Union Elementary

By: Steve Spate
Second: Steve Wells
Vote: Yes: 3
No: 0

F. *Interdistrict transfer for Fabian Cisneros to attend Pacific Union Elementary*

Motion to table Interdistrict transfer for Fabian Cisneros to attend Pacific Union Elementary

By: Steve Spate
Second: Steve Wells
Vote: Yes: 3
No: 0

G. *Interdistrict transfer for Aubree Smith to attend Marshall Elementary*

Motion to deny Interdistrict transfer for Aubree Smith to attend Marshall Elementary

By: Rich Cisneros
Second: Steve Wells
Vote: Yes: 3
No: 0

H. *Interdistrict transfer for Edward Smith to attend Marshall Elementary*

Motion to deny Interdistrict transfer for Edward Smith to attend Marshall Elementary

By: Rich Cisneros
Second: Steve Spate
Vote: Yes: 3
No: 0

I. *CBO/Administrative Assistant Salary Projection*

Motion to move CBO/Administrative Assistant Salary Projection to Closed Session

By: Rich Cisneros
Second: Steve Wells
Vote: Yes: 3
No: 0

J. *Expenditures for Staff Appreciation Day—Review, Report and Recommendations*

Motion to approve expenditures for Staff Appreciation Day on May 24, 2019.

By: Steve Spate
Second: Rich Cisneros
Vote: Yes: 3
No: 0

K. *April 2019 Accounts Payable Board Report*

Motion to approve April 2019 Accounts Payable Board Report as presented.

By: Steve Spate
Second: Steve Wells
Vote: Yes: 3
No: 0

L. *Interdistrict transfers for Alondra and Pedro Escobar to attend Pacific Union Elementary*

Motion to add Interdistrict transfers for Alondra and Pedro Escobar to attend Pacific Union Elementary to the May 14, 2019 Agenda

By: Steve Spate
Second: Rich Cisneros
Vote: Yes: 3
No: 0

Motion to approve Interdistrict transfers for Alondra and Pedro Escobar to attend Pacific Union Elementary

By: Rich Cisneros
Second: Steve Wells
Vote: Yes: 3
No: 0

11. Closed Session

Motion to move into Closed at 7:03 PM

By: Rich Cisneros
Second: Steve Wells
Vote: Yes: 3
No: 0

A. Closed Agenda

- i. *Public Employee Discipline/Dismissal/Release/Complaint/Assignment*
- ii. *Agency Negotiator: Shelley Manser*
Unrepresented Employee(s): Superintendent/Principal
- iii. *CBO/Administrative Assistant Salary Projection*

B. Closed Action (if applicable)

- i. *Public Employee Discipline/Dismissal/Release/Complaint/Assignment*

Motion to approve new Superintendent's Contract

By: Rich Cisneros

Second: Steve Wells

Vote: Yes: 3

No: 0

Motion to approve new Principal's Contract

By: Steve Wells

Second: Rich Cisneros

Vote: Yes: 3

No: 0

Motion to approve new Director of Curriculum, Instruction and Assessments's Contract

By: Steve Spate

Second: Steve Wells

Vote: Yes: 3

No: 0

- ii. *Agency Negotiator: Shelley Manser*

Unrepresented Employee(s): Superintendent/Principal

- iii. *CBO/Administrative Assistant Salary Projection*

Motion to approve moving CBO/Administrative Assistant to Step 12

By: Steve Wells

Second: Steve Spate

Vote: Yes: 3

No: 0

Motion to move out of Closed at 8:27 PM

By: Steve Wells

Second: Steve Spate

Vote: Yes: 3

No: 0

12. Adjourn

Motion to adjourn at 8:29 PM

By: Rich Cisneros

Second: Steve Wells

Vote: Yes: 3

No: 0

Richard Cisneros-Clerk

Date

10. Action Items

J. *Expenditures for Staff Appreciation Luncheon*

ISSUE:

Board action is needed for expenditures for Teacher and Classified Appreciation Week, as well as end of the year Staff Appreciation Luncheon.

BACKGROUND:

I am asking for Board approval to begin plans to hold Staff Appreciation Day on Friday, May 24, 2019, and for expenditures which will include gifts for all staff on that day. The Board of Trustees and their spouses are welcomed and invited to attend this event.

RECOMMENDATION:

Board to take action to approve expenditures for staff gifts and Staff Appreciation Day Luncheon.

Monroe Elementary School District

AGENDA ATTACHMENT
Closed Session Agenda Description

- _____ X _____

1. *Section 54957*
Public Employee Appointment/Employment/Release/Resignation/Retirement

- _____ X _____

2. *Section 54957*
Public Employee Evaluation
Superintendent Contract
Principal Contract
Director of Curriculum, Instruction and Assessment Contract

- _____

3. *Section 54957.6*
Conference with Labor Negotiator

 Agency Negotiator _____

 Employee Organization _____

- _____

4. *Section 54957.6*
Agency Negotiator

- _____

5. *Section 54957.6*
Salaries and Benefits

- _____

6. *Section 54956.9 Subdivision (a)*
Conference with Legal Counsel – Existing Litigation

Name of Case _____

- _____

7. *Section 54956.9*
Conference with Legal Counsel/Anticipated Litigation

- _____

8. *Section 35146*

- _____

9. *Other*
Personnel and Students